

**CITY OF ATLANTA  
ADVERTISEMENT FOR BID**

Sealed bids for **FC-6005007910, ANNUAL VINE CITY GROUNDS MAINTENANCE AGREEMENT**, will be accepted by the Department of Procurement ("DOP"), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, April 27, 2005**.

**\*\*ABSOLUTELY NO PROPOSALS WILL BE ACCEPTED AFTER 1:59 P.M.\*\***

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances and no bid shall be accepted unless the bid is submitted by an eligible bidder as approved by the Office of Contract Compliance.

The Local Bidder Preference Program is applicable to this project. In order to be approved as a Local Bidder and receive a bid preference on an eligible local project, the application for approval as a local bidder and all supporting documents must be received by the DOP no later than thirty (30) days prior to the date bids are received on such eligible project.

Bids will be publicly opened and read at **2:00 p.m. on April 27, 2005** in Suite 1900, at the above address.

**SCOPE OF SERVICE:** The City of Atlanta (the "City") is soliciting Bids from bidders to provide "year round" Grounds Maintenance Services for the Vine City Property Maintenance project to an aesthetically acceptable level. This includes but is not limited to: maintenance of all grassed areas, edging of perimeter, pruning of all trees, mulching of newly planted trees, and the removal/disposal of trash/debris from the project site.

A **Pre-bid Conference** will be held on **Tuesday, April 12, 2005, at 9:00 a.m.** in the Pre-bid Conference Room, Suite 1900, City Hall, 55 Trinity Avenue, Atlanta, Georgia 30303. The purpose of the Pre-bid Conference is to provide the proponents with information regarding the project and to address questions and concerns. There will be City representatives from the Department of Watershed Management, Department of Procurement, the Office of Contract Compliance, and the Office of Risk Management to answer any questions. Proponents are urged to attend the Pre-bid Conference to obtain general information regarding the solicitation document.

General instructions, plans and/or specifications for submitting bid packages for this project will be available for review/purchase at a cost of **\$50.00**, between the hours of 8:15 a.m. – 5:00 p.m., in the DOP's Plan Room, Suite 1900, 1<sup>st</sup> Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia.

Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Lynn Thomas Portee, Contracting Officer, at (404) 330-6109, or by e-mail at [lportee@atlantaga.gov](mailto:lportee@atlantaga.gov). Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holder's list should be directed to the Plan Room at (404) 330-6069.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

**\*\*This Proposal Document cannot be downloaded. Potential Proponents must purchase this document from the DOP's Plan Room\*\*\***

